

Council Letter

City of Danville, Virginia



CL - 2755

OLD BUSINESS A.

City Council REGULAR MEETING

Meeting Date: June 16, 2026

Subject: City of Danville Budget, CSP, and Budget Appropriation Ordinance.

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

1. A Resolution of the Council of the City of Danville, Virginia Approving the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2027.
Final Adoption
2. A Resolution of the Council of the City of Danville, Virginia Approving the Fiscal Year 2027 Capital and Special Projects Plan for the City of Danville, Virginia.
Final Adoption
3. An Ordinance of the Council of the City of Danville, Virginia Approving the Budget Appropriation for Fiscal Year 2027.
Final Adoption

SUMMARY

The Public Hearing for the Budget of the City of Danville and Capital and Special Projects (CSP) was held on June 2, 2026.

BACKGROUND

The City Manager presented the Fiscal Year 2027 Proposed Budget in March 2026. City Council held meetings with City staff in April to review and make modifications to the proposed budget. City Council's Introductory Budget was presented for public review on April 30, 2026; a public hearing was scheduled for June 2, 2026.

A public hearing was held on May 5, 2026 for proposed rate and fee changes and increases in the following areas:

- Increased data center tax
- New special event application fee in Parks and Recreation
- Eliminated incident report fee, increased crash report fee and parade permit fees in the Police Department
- New and increased fees and permits in Public Works

A public hearing was held on June 2, 2026 for a proposed \$0.10 reduction in the tax on tangible personal property changing the rate from \$3.45 per \$100 of assessed value to \$3.35 per \$100 of

assessed value.

The schedule of authorized full-time positions is included.

RECOMMENDATION

It is recommended that City Council adopt the attached Resolutions approving the City and CSP Budgets, and the Budget Appropriation Ordinance to appropriate the budget to the various funds for Fiscal Year 2027.

Attachments

1. Resolution
 2. Resolution
 3. Ordinance
 4. Authorized Positions
-

PRESENTED: June 2, 2026

ADOPTED: June 16, 2026

RESOLUTION NO. 2026 – 06 . 18

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE BUDGETS OF THE VARIOUS FUNDS OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2027.

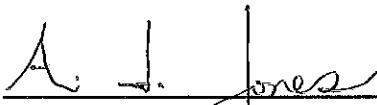
WHEREAS, the Budget of and for the City of Danville for Fiscal year 2027 has been prepared and introduced by the City Manager and received and considered by the Council, including the Budgets for the following funds:

Fund	Proposed Expenditure	Contribution/ Transfer to (from) General Fund
General Fund	\$ 194,175,040	\$
VDOT Special Revenue Fund	15,850,820	
Wastewater	11,790,170	707,760
Water	12,324,550	985,300
Gas	22,373,530	1,988,360
Electric	168,078,080	6,207,590
Telecommunications	1,326,440	81,000
Transportation	5,539,170	
Central Services	381,260	
Motorized Equipment	6,245,920	
Insurance Fund	7,243,600	
Sanitation Fund	5,527,130	
Cemetery Fund	1,315,410	

AND, WHEREAS, a brief synopsis of said Budget has been duly published and a public hearing with respect thereto has been conducted by the Council, after due public notice thereof, and upon consideration of which it is now necessary and desirable to approve the same as prescribed by law.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia that the attached Budgets for the City of Danville for the Fiscal Year Ending June 30, 2027 representing the General Fund, VDOT Special Revenue, Water, Wastewater, Gas, Power & Light, Telecommunications, Transportation, Central Services, Motorized Equipment, Insurance, Sanitation, and Cemetery Funds, be, and the same are hereby, approved for informative and fiscal planning purposes pursuant to the City Charter and Sections 15.2-2503 through 15.2-2506 of the Code of Virginia, 1950, as amended.

Approved:



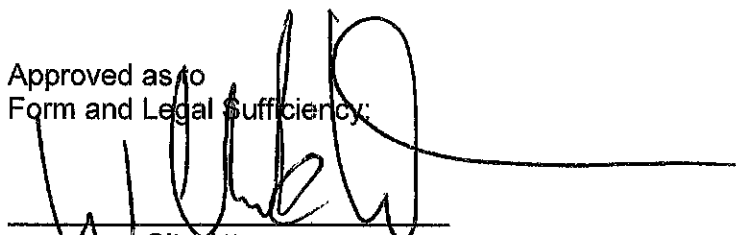
Mayor

Attest:



Clerk

Approved as to
Form and Legal Sufficiency:



City Attorney

PRESENTED: June 2, 2026

ADOPTED: June 16, 2026

RESOLUTION NO. 2026 – 06. 19

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE FISCAL YEAR 2027 CAPITAL AND SPECIAL PROJECTS PLAN FOR THE CITY OF DANVILLE, VIRGINIA.

WHEREAS, the City Manager of the City of Danville has proposed, and the City Council has reviewed a plan prioritizing, scheduling, and funding capital and special projects; and

WHEREAS, this plan has been updated to assist with the City in the planning, acquisition, construction, and improvement of various public facilities that promote the development of the City; and

WHEREAS, the plan provides an expedient process for the City of Danville to acquire, construct, extend, renovate, and improve its utility systems in an orderly and coordinated fashion to promote the public welfare of the City and to comply with Federal and State environmental protection regulations; and

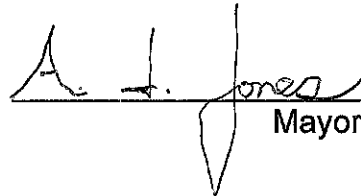
WHEREAS, projects proposed to be funded with proceeds from bonds and bond anticipation notes are contingent upon City Council's approval of the issuance of such bonds; and

WHEREAS, such approval shall be by resolution and appropriation by ordinance; and

WHEREAS, it should be recognized that the plan beyond Fiscal Year 2027 is for planning purposes and does not obligate or commit the City to projects included in the plan beyond Fiscal Year 2027.

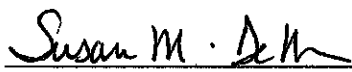
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia that the Fiscal Year 2027 Capital and Special Projects Plan referred to above and incorporated herein and made a part hereof by reference be, and the same is hereby approved.

Approved:



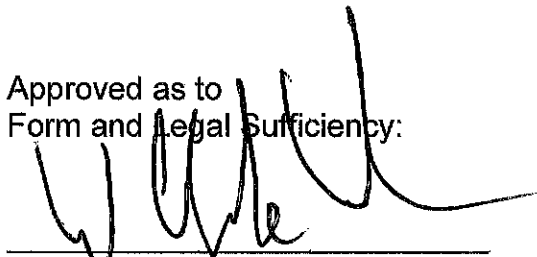
Mayor

Attest:



Clerk

Approved as to
Form and Legal Sufficiency:



City Attorney

PRESENTED: June 2, 2026

ADOPTED: June 16, 2026

ORDINANCE NO. 2026 – 06 . 08

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA
APPROVING THE BUDGET APPROPRIATION FOR FISCAL YEAR 2027.

WHEREAS, the Budget of and for the City of Danville for Fiscal Year 2027 has been prepared by the City Manager and, after collaboration with the Council, completed and introduced and a brief synopsis thereof was duly published once in the newspaper having general circulation within the City and due notice given of a public hearing which was held on June 2, 2026 at 7:00 P.M., in the Council Chambers, at which any citizen of the City had a right and opportunity to attend and to state his views with regard to such Budget, and such public hearing having been held as advertised, all pursuant to the requirements and provisions of Section 2-6 of the Charter of the City of Danville, Virginia, 1986, as amended, and of Chapter 25 of Title 15.2 of the Code of Virginia, 1950, as amended; and

WHEREAS, the Council, after having duly considered all views and opinions expressed at such public hearing, approved such budget and does now desire to appropriate funds necessary and available to finance the Budget for the operations of the City for Fiscal Year 2027.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that:

1. The Estimated Revenues and Revenue Contributions and the appropriation of funds to finance the Budgets of and for the City of Danville, Virginia, for the period beginning July 1, 2026 and ending June 30, 2027, be, and the same hereby are, as follows:

I. GENERAL FUND

Estimated Revenue FY 2027	\$ 194,175,040
Appropriations	194,175,040
Unappropriated	<u>-0-</u>

II. VDOT STREET MAINTENANCE FUND

Estimated Revenue FY 2027	\$ 15,850,820
Appropriations	15,850,820
Unappropriated	<u>-0-</u>

III. UTILITY FUNDS

	Wastewater	Water	Gas	Electric	Telecommunications
Operating Revenues	\$ 9,488,210	10,481,750	20,081,400	155,135,090	881,220
Expenditures	<u>11,082,410</u>	<u>11,339,250</u>	<u>19,174,200</u>	<u>157,367,470</u>	<u>1,245,440</u>
Excess Revenues Over (Under)					
Expenditures	(1,594,200)	(857,500)	907,200	(2,232,380)	(364,220)
Add:					
Depreciation	1,673,370	1,450,620	1,572,450	8,468,040	448,550
Contribution/Transfer (To)/From General Fund	<u>(707,760)</u>	<u>(985,300)</u>	<u>(1,988,360)</u>	<u>(6,207,590)</u>	<u>(81,000)</u>
Increase (Decrease) In Fund Balance	\$ (628,590)	(392,180)	491,290	28,070	3,330

IV. OTHER FUNDS

	Transportation	Central Services	Motorized Equipment	Insurance	Sanitation	Cemetery
Operating Revenues	\$ 4,919,090	337,900	5,586,540	4,685,300	4,684,040	1,076,720
Expenditures	<u>6,256,220</u>	<u>383,730</u>	<u>7,306,660</u>	<u>7,243,600</u>	<u>5,900,570</u>	<u>1,315,410</u>
Excess Revenues Over (Under)						
Expenditures	(1,314,420)	(45,830)	(1,720,120)	(2,558,300)	(1,216,530)	(238,690)
Add:						
Depreciation	717,050	2,470	1,060,740	-0-	373,440	-0-
Contribution/Transfer (To)/From General Fund						
Increase (Decrease) In Fund Balance	\$ (597,370)	(43,360)	(659,380)	(2,558,300)	(843,090)	(238,690)

2. Flexible budgets are hereby authorized whereby appropriations may be increased to the extent that actual revenues exceed the original revenue budget amount.

This provision shall apply to the following:

<u>Appropriation</u>	<u>Revenue</u>
Purchased Power	Electric Revenues
Natural Gas Purchases	Natural Gas Revenues
Cast Iron Main Replacement	Gas Refunds
Electric Capital Reserve	Electric Refunds
DMV Fees	DMV Fees-P/Taxes
Landscape Projects	Donations - Grant Fund
Capital Expenditures from Grants-in-Aid	Utility Grants-in-Aid of Construction
P/W Street Maintenance	VDOT Street & Hwy Maintenance
Firefighting Apparatus Replacement	Fire Programs Fund Disbursement (Aid to Localities)
Social Services	State Categorical Aid – Department of Social Services
Mass Transit Fund	State & Federal Categorical Aid – Transportation
Police/Fire/PRT Departments Extra Pay	Recoveries – Extra Pay
Police Department	Federal & State Forfeiture Funds
Police Department Investigation Expense	Interest Earned – Unexpended Federal & State Forfeiture Funds
Commonwealth Attorney Prosecution Expense – State	Forfeited Funds and Interest Earned on Forfeited Funds
HAZMAT Reimbursable Expenditures	Emergency Services Funds
Older Americans Title IIIB	Program Income
Older Americans Title IIID	Program Income
Economic Development Projects	Proceeds from Sale of Buildings or Property

Appropriation

Revenue

Human Resources
Wellness Program Expenditures

Wellness Recovery Funds

Grant Funds

State/Federal Funding & Private
Donations

Clerk of Court – Index/Records

Virginia Supreme Court –
Technology Trust Fund

Community Development Fund
CDBG-Rehab-Private Property
HOME-Rehab-Private Property

Program Income

All Funds
Repairs/Replacement from
Insurance/Accident Claims

Recoveries – Accident Claims

3. For the operation of the several city departments, as set forth in the "Intra-governmental Service Fund" Budgets, the Council hereby authorizes transfers from the General Fund for cash deficits resulting from internal charges and credits for the Year Ended June 30, 2026.

4. The accounting for funds designated within all funds as unanticipated grants/donations not exceeding \$100,000 and requiring no local funding are authorized for expenditure/assignment within the appropriate fund ***unless council action is required by the Grantor***. Unanticipated grants/donations of more than \$100,000 to be submitted as an additional appropriation ordinance for City Council approval and adoption.

5. Transfers of funds from the General Fund to the accounts in the "Special Grants Fund" of the City for the purpose of making temporary advances to the Special Grants Fund pending receipt of reimbursements of such grant funds and for the purpose of adjusting any cash deficits in such Special Grants Funds for the Fiscal Year Ending June 30, 2026, be, and the same are hereby, authorized.

6. Any deficit resulting from the operations of the Cemetery Enterprise Fund, Motorized Equipment Fund, and Solid Waste Fund can be financed by a transfer from the General Fund.

7. Authorization to transfer any unappropriated casino-derived gaming tax, both the state gaming tax and the local direct payment from the casino, at June 30, 2026 unless these surplus funds are needed to meet the City's minimum required Unassigned Fund Balance, to the Capital Expenditure Reserve, as prescribed by City Council's Financial Policy.

8. Authorization to transfer any non-casino-derived surplus General Fund revenues causing the Unassigned Fund Balance to exceed 30% of the adopted revenue budget for the upcoming fiscal year, to the Capital Expenditure Reserve, as prescribed by City Council's Financial Policy.

9. Authorization to transfer unexpended funds for the Line of Duty Act (LODA), General Liability Insurance, and Worker's Compensation to the Insurance Fund to be held in reserve for future expenses unless such transfer reduces unassigned Fund Balance/Retained Earnings in respective funds.

10. The Fiscal Year 2027 Personnel Budget setting forth the Personal Services Detail showing approved as to the total number of authorized full-time positions is attached. The City Manager be, and is hereby, authorized to allocate positions within similar occupational groupings as may be deemed necessary and appropriate for the operation of the City, provided that the total number of positions and the total expenditures therefore do not exceed the authorized numbers and amounts set forth in the Budget.

11. The Chief Financial Officer be, and is hereby, authorized and directed to record the budget appropriations made hereby and the expenditures thereof in such manner and in such detail as may be appropriate for management and financial reporting purposes.

12. A sum of sufficient amount be, and the same is hereby, appropriated for the purchase of inventories of materials and supplies, and/or equipment and vehicle parts to maintain adequate operating inventories for City departments, provided cash funds are available for payment of said purchases.

13. The funds appropriated in Fiscal Year 2026 and in prior years for the City or School System which were encumbered by purchase order or contract as of June 30, 2026, be, and the same are hereby, reappropriated for the purpose of liquidating said outstanding encumbrances.

14. Appropriations for the following are deemed to be on a continuing basis and will continue in effect until the purposes have been achieved or said funds expended whichever comes first:

Police Department - Investigation Expense

Commonwealth Attorney - Prosecution Expense - State Funds

Appropriations for Grants Funds - Federal, State, Local Share

Law Library

Unexpended Tuition Reimbursement Funds – To the extent funding has been committed and approved prior to June 30

Capital Improvement Projects (unless transferred or cancelled by the City Manager and/or City Council)

Sheriff's Office – Jail R&B Fee

Parks, Recreation & Tourism – Scholarship Funds & Revolving Accounts

Recoveries/Appropriations - Accident/Insurance Claims

Economic Development – Visitor Center State Funds

15. Appropriations designated as transfers to Capital Improvements, other than projects funded by grant or the issuance of bonds, are hereby authorized as appropriations in

the receiving fund in accordance with the Capital Improvements Plan approved by City Council.

16. Transfers from the Casino holding account are authorized to be posted to projects and operations as approved by City Council Resolution.

17. At the discretion of the City Manager or the Director of Budget in collaboration with the Chief Financial Officer, expenditures in excess of the amount budgeted for Group Health Insurance and Insurance Claims Expense, in part or in whole, can be financed by a transfer from the Insurance Fund, if sufficient reserves are available in the Insurance Fund.

18. Authorization for appropriation of Law Library Revenues reserved from prior fiscal years in Advance Collections.

19. Authorization for appropriation of Children's Services Act (CSA) Revenues reserved from prior fiscal year in Special Revenue Fund - Undesignated. Authorization to finance any deficit in locally required funding by a transfer from the General Fund.

20. Authorization to carry forward unexpended appropriation for Regional Industrial Facilities Authority Debt Service including interest earned and to designate as reserved funding to be used for the purpose for which it was appropriated.

21. Authorization to carry forward unencumbered appropriation for Support of Public Schools as of June 30, 2026.

22. Authorization for the City to transfer any unencumbered funds for Support of Public Schools from Schools Operations account to School Capital Projects in the Capital Projects Fund as requested by Schools.

23. Authorization for appropriation in the Capital Projects Fund of Support of and Debt Service requirements for the Regional Industrial Facilities Authority as provided in the General Fund Budget.

24. Subject to the provisions herein, departments are authorized to transfer budget between line items within the department within the same fund with the following limitations:

- No transfers allowed to or from salary/benefit line items to operating line items unless approved by City Manager, Deputy City Manager, or Director of Budget.
- No transfers allowed from fixed line items (General Liability Insurance, Worker's Compensation, Depreciation, Debt Service Principal/Interest, Motorpool Rental) to operating or salary/benefit line items unless approved by City Manager, Deputy City Manager, or Director of Budget.
- All transfers must be approved by Department Director or designee.

25. The City Manager or designee is authorized to transfer budget from contingency within the same fund.

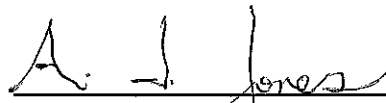
26. City Manager, Deputy City Manager, or Director of Budget authorized to transfer funds between departments within the same fund at year-end to cover over-expenditures and during the fiscal year for special one-time purposes.

27. Budget Adjustments are hereby authorized for Bond Refundings as approved by City Council.

28. Transfers of funds from the General Fund to the Economic Development Fund are available for transfer to the Industrial Development Authority for payments of economic development projects.

29. This Ordinance shall become and be effective on and as of July 1, 2026.

Approved:



Mayor

Attest:

Susan M. DeM
Clerk

Approved as to
Form and Legal Sufficiency:

[Signature]
City Attorney

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
City Manager's Office (01100)				
1	1		1	City Manager
1	1		1	Deputy City Manager
	1		1	Assistant City Manager
	1		1	Assistant City Manager/Chief Financial Officer
1	1		1	Assistant to the City Manager
1	1		1	Clerk of Council
1	1		1	Multimedia Manager
1	1		1	Public Information Officer (funded by Utilities)
1	1	(1)		Economic Mobility & Opportunity Manager
1	1		1	Executive Secretary
8	10	(1)	9	Sub-total
Gang & Violence Prevention (01100)				
1	1		1	Violence Prevention Manager
1	1		1	Assistant Violence Prevention Manager
5	5	1	6	Violence Prevention Outreach Worker
1	1		1	Community Liaison
8	8	1	9	Sub-total
Budget (01210)				
	1		1	Director of Budget
	1		1	Budget Analyst
	2		2	Sub-total
16	20		20	TOTAL CITY MANAGER'S OFFICE
City Attorney's Office (01105)				
1	1		1	City Attorney
1	1		1	Assistant City Attorney I (50% funded by Utilities)
1	1		1	Deputy City Attorney
1	1		1	Legal Assistant
1	1		1	Legal Secretary
5	5		5	TOTAL CITY ATTORNEY'S OFFICE
COMMUNITY DEVELOPMENT DEPARTMENT				
Community Development Block Grant Fund (12110)				
1	1		1	Housing and Redevelopment Specialist (grant funded)
1	1		1	Housing and Development Division Director
2	2		2	Cost Estimator/Inspector (grant funded)
1	1	(1)		LEAD Safe Program Manager (grant funded)
1	1	(1)		LEAD Safe Prog Cost Estimator/Inspector (grant funded)

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
	1		1	Housing Grant Coordinator
1	1		1	Housing Grant & Environmental Review Specialist (grant funded)
1	1		1	Senior Account Clerk (grant funded)
1	1	(1)		Secretary (partially grant funded)
9	10	(3)	7	Sub-total
Director of Community Development (01700)				
1	1		1	Director of Community Development
1	1		1	Accountant II
1	1		1	Senior Secretary
3	3		3	Sub-total
Inspections Office (01710)				
1	1		1	Division Director of Inspections
1	1		1	Inspections Supervisor
	1		1	Plans Examiner
1	1		1	Plumbing/Cross Connection Inspector
1	1		1	Mechanical Inspector
2	2		2	Electrical Inspector
2	2		2	Building Inspector
6	6		6	Property Maintenance Inspector
1	1		1	Property Maintenance Code Supervisor
1	1		1	Permit Technician
16	17		17	Sub-total
Planning Office (01715)				
1	1		1	Division Director of Planning
1	1		1	Short Term Rental Technician
	1		1	Long Range and Neighborhood Planner
3	3		3	Combination of:
				Senior Planner
				Associate Planner
				Planning Technician
5	6		6	Sub-total
33	36	(3)	33	TOTAL COMMUNITY DEVELOPMENT DEPARTMENT

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
SOCIAL SERVICES DEPARTMENT				
Social Services (01520)				
1	1		1	Director of Social Services
1	1		1	Division Director of Training and Operations
1	1		1	Accountant II
1	1		1	CSA Coordinator (grant funded)
1	1		1	Family Services Manager
3	3		3	Family Services Supervisor
1	1		1	Senior Family Services Specialist
16	16	1	17	Family Services Specialist
1	1		1	Eligibility Services Manager
3	4		4	Eligibility Supervisor
4	3	1	4	Senior Eligibility Worker
36	37	2	39	Eligibility Worker
5	5		5	Child Protective Service Worker
1	1		1	Fraud Investigator
1	1		1	Employment Service Supervisor
2	2		2	Sr Employment Services Worker
7	7		7	Employment Service Worker
1	1		1	Employment Service Aide
1	1		1	Senior Administrative Assistant
2	2		2	Administrative Assistant
				Senior Secretary
2	2		2	Secretary
1	1		1	Senior Account Clerk
12	12		12	Senior Administrative Specialist
				Administrative Specialist
1	1		1	Social Service Aide
105	106	4	110	TOTAL SOCIAL SERVICES DEPARTMENT
OFFICE OF ECONOMIC DEVELOPMENT & TOURISM				
Economic Development (01180)				
1	1		1	Director of Economic Development & Tourism
1	1		1	Assistant Director of Economic Development & Tourism
1	1		1	Marketing and Communications Specialist
1	1		1	Economic Development Project Manager
1	1		1	Economic Development Real Estate Manager
1	1		1	Marketing, Communications, and Research Manager
1	1		1	Special Project Manager
1	1		1	Senior Secretary
8	8		8	Sub-total

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
				Tourism (01181)
1	1		1	Tourism Sales Coordinator
1	1		1	Tourism Manager
2	2		2	Sub-total
				Visitor Center (01182)
1	1		1	Visitor Center Manager
		1	1	Assistant Visitor Center Manager
		1	1	Travel Counselor II
1	1	2	3	Sub-total
11	11	2	13	TOTAL OFFICE OF ECONOMIC DEVELOPMENT & TOURISM
				FINANCE DEPARTMENT
				Customer Accounts (01226)
1	1		1	Division Director of Customer Accounts
1	1		1	Service and Billing Customer Account Manager
1	1		1	Collections Customer Account Manager
1	1		1	Delinquent Collections Coordinator
2	2		2	Senior Collections Clerk
12	12		12	Customer Account Representative
5	5		5	Cashier
1	1		1	Senior Customer Account Training Representative
6	6		6	Combination of: Senior Utility Billing Clerk Utility Special Billing Clerk Utility Billing Clerk
30	30		30	Sub-total
				Central Services Fund (42110)
1	1		1	Print Shop Supervisor
3	3		3	Combination of: Senior Printer Printer
4	4		4	Sub-total
				Director of Finance (01200)
1	1		1	Director of Finance
1	1		1	Grant Administrator
1	1		1	Administrative Assistant
3	3		3	Sub-total

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Accounting (01205)				
1	1		1	Assistant Director of Finance
1	1		1	Business Systems Accountant
	2		2	Accounting Supervisor
4	3		3	Combination of: Accountant I Accountant II Accountant III
1	1		1	Payroll Administrator
1	1		1	Accounting Technician
2	2		2	Combination of: Account Clerk Senior Account Clerk
10	11		11	Sub-total
Internal Audit (01208)				
1	1		1	Senior Internal Auditor/Cash & Risk Manager
1	1		1	Sub-total
Budget (01210)				
1				Director of Budget
1				Budget Analyst
2				Sub-total
Purchasing (01215)				
1	1		1	Division Director of Purchasing
1	1		1	Procurement Officer
1	1		1	Purchasing Support Specialist
1	1		1	Vendor Relationship Coordinator
4	4		4	Sub-total
Real Estate (01220)				
1	1		1	Division Director of Real Estate Assessment
3	3		3	Combination of: Real Estate Appraiser III Real Estate Appraiser II Real Estate Appraiser I
1	1		1	Combination of: Senior Real Estate Assessment Clerk Real Estate Assessment Clerk
5	5		5	Sub-total
59	58		58	TOTAL FINANCE DEPARTMENT

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
FIRE DEPARTMENT				
Emergency Communications (01330)				
1	1		1	Emergency Communications Manager
4	4		4	Emergency Telecommunications Supervisor
				CERT Coordinator
16	16		16	Combination of:
				Emergency Telecommunicator I
				Emergency Telecommunicator II
21	21		21	Sub-total
Fire (01320)				
1	1		1	Fire Chief
2	2		2	Deputy Fire Chief
3	3		3	Fire Battalion Chief
1	1		1	Division Chief Training & Safety
1	1		1	Division Chief Fire Marshal
1	1		1	Division Chief Community Risk Reduction Specialist/Educator
				Fire Marshal
27	27		27	Combination of:
				Fire Captain
				Fire Lt./Asst. Training Officer
1	2		2	Assistant Fire Marshal
24	24		24	Fire Fighter/Engineer
1	1		1	Fire Support Administrator
60	60		60	Fire Fighter
1	1		1	Fire Logistics Officer
1	1		1	Administrative Assistant
1	1		1	Senior Secretary
125	126		126	Sub-total
146	147		147	TOTAL FIRE DEPARTMENT
GENERAL ASSEMBLY				
Circuit Court (01155)				
1	1		1	Law Clerk
1	1		1	Judicial Assistant I
1	1		1	Judicial Assistant II
1	1		1	Senior Court Reporter
4	4		4	TOTAL CIRCUIT COURT

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
				Registrar (01150)
1	1		1	Registrar
1	1		1	Deputy Registrar
2	2		2	TOTAL REGISTRAR

HUMAN RESOURCES DEPARTMENT

				Human Resources (01110)
1	1		1	Director of Human Resources
	1		1	Assistant Director of Human Resources
1				HR Training & Business Systems Manager
3	3		3	Combination of: Organization Development Consultant HR Business Partner I HR Business Partner II
2	2		2	Combination of: Human Resources Coordinator I Human Resources Coordinator II
1	1		1	Human Resource Assistant
8	8		8	TOTAL HUMAN RESOURCES DEPARTMENT

INFORMATION TECHNOLOGY DEPARTMENT

				Information Technology (01250)
1	1		1	Chief Information Officer
24	24	1	25	Combination of: Deputy Chief Information Officer Division Director of Application Solutions Division Director of Client & Administrative Services IT Project Manager Senior Business Intelligence Analyst Client Solutions Specialist III Network Engineer Network Administrator I Network Administrator III System Administrator I System Administrator II System Administrator III System Administrator IV Technical Support Manager Technical Support Specialist I Technical Support Specialist II Technical Support Specialist III Technical Support Specialist IV

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
				Business & Data Analyst I
				Business & Data Analyst II
				Business & Data Analyst III
				Business & Data Analyst IV
				GIS Coordinator
				Solutions Integration Specialist
				Solutions Integration Developer
				Application Specialist I
				Application Specialist II
				Application Specialist III
				Applications Specialist IV
				Programmer I
				Programmer II
				Programmer III
				GIS Specialist I
				GIS Specialist II
				GIS Specialist III
				GIS Analyst
				Administrative Technical Analyst I
<u>25</u>	<u>25</u>	<u>1</u>	<u>26</u>	TOTAL INFORMATION TECHNOLOGY DEPARTMENT

POLICE DEPARTMENT

Adult Detention Facility (01515)

1	1		1	Division Director of Adult Detention
1	1		1	Chief Correctional Officer
1	1		1	Service Program Coordinator
1	1		1	Administrative Lieutenant
1	1		1	Work Program Coordinator
2	2		2	Correctional Health Assistant
4	3		3	Correctional Captain
	1		1	Correctional Treatment Specialist
6	6		6	Correctional Lieutenant
	1		1	Investigative Services Technician
19	18		18	Combination of:
				Correctional Officer I
				Correctional Officer II
1	1		1	Senior Account Clerk
1	1		1	Administrative Assistant
<u>38</u>	<u>38</u>		<u>38</u>	Sub-total

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Juvenile Detention Facility (01510)				
1	1		1	Division Director of Juvenile Detention
1	1		1	Assistant Division Director of Juvenile Detention
1	1		1	Juvenile Program Coordinator
1	1		1	Nurse
4	4		4	Shift Supervisor
1	1		1	Building Maintenance Mechanic I
1	1		1	Post Dispositional Coordinator
4	4		4	Senior Youth Care Worker
1	1		1	Juvenile Training Coordinator
2	2		2	Alternative Detention Case Worker (grant funded)
				Youth Care Worker
30	30		30	Combination of:
				Youth Care Worker I
				Youth Care Worker II
				Youth Care Worker III
1	1		1	Senior Account Clerk
2	2		2	Secretary
1	1		1	Custodian
51	51		51	Sub-total
Police (01310)				
1	1		1	Police Chief
1	1		1	Police Deputy Chief
2	2		2	Police Assistant Chief
4	4		4	Police Captain
10	11		11	Police Lieutenant
12	12		12	Police Sergeant
17	17		17	Police Corporal
83	82		82	Combination of:
				Police Officer
				Community Engagement Specialist
2	2		2	School Resource Officer / Police Officer
2	2		2	CITAC Officer / Police Officer (funded by DPCS)
1	1		1	Accreditation Manager
1	1		1	Community Relations Liaison
1	1		1	Police Public Relations Specialist
1	1		1	Quarter Master
1	1		1	Police Records & Technology Manager
1	1		1	Police Video Technician
1	1		1	Police Property & Evidence Technician
1	1		1	Senior Administrative Assistant
	1		1	Administrative Assistant
2	2		2	Animal Control Officer
2	1		1	Secretary

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
1	1		1	Senior Secretary
4	4		4	Police Records Clerk
1	1		1	Crime Analyst
2	2		2	Custodian
154	154		154	Sub-total
243	243		243	TOTAL POLICE DEPARTMENT

PARKS & RECREATION DEPARTMENT

Parks & Recreation - Administration (01600)

1	1		1	Director of Parks & Recreation
		1	1	Recreation Program Development Manager
1	1		1	Division Director of Parks & Recreation Administration
1	1		1	P&R Project Manager
	1		1	Cultural Arts Manager
1	1		1	P&R Public Relations Specialist
1	1		1	Program Coordinator
1	1		1	Facilities & Services Planning Specialist
1	1		1	P&R Facilities Manager
1	1		1	Administrative Assistant
1	1		1	Senior Secretary
1	1		1	Secretary
2	2		2	Custodian
1	1		1	Outdoor Recreation Program Supervisor
13	14	1	15	Sub-total

Athletics (01620)

1	1		1	Division Director of Athletics
2	2		2	Program Coordinator
1	1		1	Senior Administrative Specialist
4	4		4	Sub-total

Community Recreation (01605)

1	1		1	Division Director of Community Recreation
3	3		3	Program Coordinator
1				Recreation Grants Specialist (Grant Funded)
1	1		1	Senior Administrative Specialist
6	5		5	Sub-total

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Park Maintenance (01630)				
1	1		1	Division Director of Parks Maintenance
3	3		3	Parks Supervisor
12	12	1	13	Combination of: Senior Parks Groundskeeper Parks Groundskeeper II Parks Groundskeeper I Motor Equipment Operator I
1	1	2	3	Combination of: Public Service Worker/Operator Public Service Worker
17	17	3	20	Sub-total
Special Recreation (01610)				
1	1		1	Division Director of Special Recreation
4	4		4	Program Coordinator (1 Grant Funded)
1	1		1	Special Population Assistant
1	1		1	Custodian
3	3		3	Recreation Program Supervisor
10	10		10	Sub-total
Public Library (01540)				
1	1		1	Division Director of Library
1	1		1	Adult Services Coordinator
1	1		1	Youth Services Librarian
1	1		1	Circulation Supervisor
1	1		1	Circulation Specialist
1	1		1	Technical Services Librarian
3	3		3	Library Services Specialist
3	4		4	Information Specialist Senior Administrative Specialist
1				Public Safety Facility Monitor
1	1		1	Library Technology Specialist
14	14		14	Sub-total
64	64	4	68	TOTAL PARKS & RECREATION

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
PUBLIC WORKS DEPARTMENT				
Cemetery Maintenance (fund 59) (59110)				
1	1		1	General Supervisor
2	2		2	Cemetery Supervisor
10	10		10	Combination of: Motor Equipment Operator I Groundskeeper Public Service Worker Public Service Worker/Operator
13	13		13	Sub-total
Public Works Administration (01253) (01400)				
1	1		1	Director of Public Works
1	1		1	Division Director Public Works Administration
1	1		1	Public Works Administrative Manager
6	7		7	Combination of: Senior Administrative Assistant Accountant II Administrative Assistant Dispatcher Senior Account Clerk Senior Secretary Account Clerk
9	10		10	Sub-total
Building Maintenance (01250) (01440)				
1	1		1	Division Director of Building & Grounds
1	1		1	General Supervisor
1	1		1	Custodian Supervisor
7	7		7	Combination of: Building Maintenance Mechanic III Building Maintenance Mechanic II Building Maintenance Mechanic I
9	9		9	Combination of: Senior Custodian Custodian
19	19		19	Sub-total

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
				Motorized Equipment (Fund 44) (44110)
2	2		2	Equipment Maintenance Supervisor
17	17		17	Combination of:
				Heavy Equipment Mechanic
				Transit Mechanic
				Automotive Equipment Mechanic I
				Automotive Equipment Mechanic II
				Automotive Equipment Mechanic III
				Automotive Service Technician
				Automotive Service Attendant
				Welder
<u>19</u>	<u>19</u>		<u>19</u>	Sub-total
				Motorized Equipment-Communications (Fund 44) (44120)
1	1		1	Communications Systems Manager
<u>1</u>	<u>1</u>		<u>1</u>	Sub-total
				Motorized Equipment-Warehouse (Fund 44) (44130)
2	2		2	Public Works Warehouse Clerk
<u>2</u>	<u>2</u>		<u>2</u>	Sub-total
				Sewer Maintenance (Fund 51) (51210)
1	1		1	General Supervisor
1	1		1	P/W Crew Supervisor
1	1		1	CCTV Technician
8	8		8	Combination of:
				Heavy Equipment Operator
				Motor Equipment Operator I
				Motor Equipment Operator II
				Motor Equipment Operator III
				Public Service Worker
				Public Service Worker/ Operator
<u>11</u>	<u>11</u>		<u>11</u>	Sub-total
				Sanitation - Code Enforcement (Fund 58) (58150)
2	2		2	Code Enforcement Inspector
<u>2</u>	<u>2</u>		<u>2</u>	Sub-total

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Sanitation - Composting (Fund 58) (58120)				
2	2		2	Combination of: Weighmaster Sanitation Operator I Sanitation Operator II
<u>2</u>	<u>2</u>		<u>2</u>	Sub-total
Sanitation - Recycling (Fund 58) (58140)				
1	1	(1)		Recycling Center Operator
4	4	(2)	2	Combination of: Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator
<u>5</u>	<u>5</u>	<u>(3)</u>	<u>2</u>	Sub-total
Sanitation - Refuse Collection (Fund 58) (58110)				
1	1		1	Division Director of Sanitation
1	1		1	General Supervisor
11	11		11	Combination of: Sanitation Operator II Sanitation Operator I PW Crew Supervisor Public Service Worker Public Service Worker/Operator Solid Waste Collector
<u>13</u>	<u>13</u>		<u>13</u>	Sub-total
Sanitation - Yardwaste (Fund 58) (58130)				
10	10	2	12	Combination of: PW Crew Supervisor Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator
<u>10</u>	<u>10</u>	<u>2</u>	<u>12</u>	Sub-total

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
VDOT - Engineering (Fund 15) (15110)				
1	1		1	Assistant Director of P/W - City Engineer
4	5		5	Combination of: Public Works Chief Engineer PW Senior Project Manager PW Project Manager
8	8	1	9	Combination of: Construction Inspections Supervisor Survey Party Supervisor Sr. Public Works GIS/CAD Engineering Technician Public Works Project Engineer Construction Inspector Sr Engineering Technician Senior Secretary Engineering Aide Engineering Technician
13	14	1	15	Sub-total
VDOT - Grounds Maintenance (Fund 15) (15130)				
1	1		1	General Supervisor
1	1		1	P/W Crew Supervisor
15	15		15	Combination of: Horticulturist Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper
17	17		17	Sub-total
VDOT - Street Cleaning (Fund 15) (15125)				
7	7		7	Combination of: Public Service Worker Public Service Worker/ Operator Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I
7	7		7	Sub-total

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
VDOT - Street Maintenance (Fund 15) (15120)				
1	1		1	Division Director of Streets
1	1		1	Training & Safety Manager
2	2		2	General Supervisor
3	3		3	P/W Crew Supervisor
1	1		1	Code Enforcement Inspector
1	1		1	Application Specialist I
26	28		28	Combination of: Heavy Equipment Operator Construction Inspector Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper
35	37		37	Sub-total
VDOT - Traffic Control (Fund 15) (15115)				
1	1		1	General Supervisor
1	1		1	Traffic Control Crew Supervisor
1	1		1	Sign Technician
6	6		6	Combination of: Senior Traffic Signal Technician Traffic Signal Technician Motor Equipment Operator I Motor Equipment Operator II Motor Equipment Operator III Public Service Worker Public Service Worker/ Operator
9	9		9	Sub-total
187	191		191	TOTAL PUBLIC WORKS DEPARTMENT
TRANSPORTATION DEPARTMENT				
Airport (01350)				
1	1		1	Senior Administrative Assistant
1	1		1	Transportation Building & Grounds Superintendent
3	3		3	Combination of: Airport Maintenance Security Tech II Airport Maintenance Security Tech I
5	5		5	Sub-total

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Mass Transit (Fund 56) (56110)				
1	1		1	Director of Transportation Services
3	3		3	Transportation Supervisor
1	1		1	Senior Administrative Assistant
2	2		2	Transportation Dispatcher
1	1		1	Senior Account Clerk
1	1		1	Transportation Grants Specialist
1				Transportation Grant Assistant (grant funded)
30	30		30	Combination of:
				Transit Driver I
				Transit Driver II
2	2		2	Account Clerk
42	41		41	Sub-total
47	46		46	TOTAL TRANSPORTATION DEPARTMENT
UTILITIES DEPARTMENT				
Utilities Administration (Fund 54) (50100)				
1	1		1	Director of Utilities
1	1		1	Assistant Director of Utilities
1	1		1	Key Accounts Manager
1	1		1	IT Scada Systems Analyst
1				Utilities Energy Advisor
	1		1	Data Scientist
5	5		5	Sub-total
Utilities - Fiscal Services (Fund 54) (50110)				
1	1		1	Division Director of Support Services
1				Senior Secretary
1				Accountant II
1	1		1	Training & Safety Manager
1	1		1	Facilities & Fleet Manager
1	1		1	Utilities Warehouse Manager
1	1	(1)		Custodian
2	3		3	Senior Account Clerk
3	3		3	Combination of:
				Warehouse Stock Clerk
				Senior Warehouse Stock Clerk
12	11	(1)	10	Sub-total

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Water Treatment Administration (Fund 52) (52100)				
1	1		1	Division Director of Water/Wastewater Treatment
1	1		1	Senior Secretary
2	2		2	Sub-total
Water Treatment (Fund 52) (52130)				
1	1		1	Water Treatment Manager
1	1		1	Water Chemist
3	3		3	Combination of: Bldg Maintenance Superintendent Senior Industrial Mechanic Industrial Mechanic
9	9		9	Combination of: Water Treatment Plant Operator Supervisor Water Treatment Plant Operator I Water Treatment Plant Operator II Water Treatment Plant Operator III Water Treatment Plant Operator Trainee
14	14		14	Sub-total
Gas Administration (Fund 53) (53100)				
1	1		1	Division Director of Water & Gas
1	1		1	Sub-total
Gas Control (Fund 53) (53130)				
1	1		1	Gas Supply Analyst
2	2		2	Gas Control Technician
3	3		3	Sub-total
Water & Gas Distribution (Fund 53) (53220)				
1	1		1	Water and Gas Distribution Superintendent
				Water and Gas Distribution Supervisor
6	6		6	Combination of: Water and Gas Crew Supervisor W&G Construction Crew Supervisor Water and Gas Corrosion/Welder Supervisor
15	15		15	Combination of: Heavy Equipment Operator Motor Equipment Operator II Motor Equipment Operator III Utilities Pipeline Technician III Utilities Pipeline Technician II Utilities Pipeline Technician I Construction Worker

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
22	22		22	Sub-total
				Water & Gas Engineering (Fund 53) (53210)
1	1		1	W&G Chief Engineer
2	2		2	Water and Gas Senior Engineer Tech.
1	1		1	Water and Gas Compliance Coordinator
1	1		1	Construction Inspector
2	2		2	Combination of: Water and Gas GIS Engineer Tech. Water and Gas Senior GIS/CAD Technician
7	7		7	Sub-total
				Water & Gas Meters & Regulators (Fund 53) (53240)
1	1		1	Water & Gas Systems Control Superintendent
2	2		2	Water and Gas Meter Tech.
3	3		3	Sub-total
				Water & Gas Service (Fund 53) (53230)
7	7		7	Water and Gas Service Tech.
1	1		1	Dispatcher
8	8		8	Sub-total
				Electric Administration (Fund 54) (54100)
1	1		1	Division Director of Power & Light
1	1		1	Sub-total
				Electric Distribution (Fund 54) (54120)
1	1		1	Electric Distribution Superintendent
3	3		3	Electric Line Crew Supervisor
2	2		2	Inspector-Contractor Manager
18	18		18	Combination of: Electric Line Technician III Electric Line Technician II Electric Line Technician I Electric Ground Worker Electric OH/UG Equipment Operator
3	3		3	Electric Right of Way Trimmer
1	1		1	Dispatcher
28	28		28	Sub-total

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
Electric Engineering (Fund 54) (54110)				
1	1		1	Electric Engineering Tech Manager
				Electric Engineering Technician/Compliance Coordinator
1	1		1	Senior Electric GIS/CAD Technician
5	5		5	Combination of:
				Electric Senior Engineering Technician
				Electric Engineering Technician
				Electric Engineering Aide
1	1		1	Senior Electric Engineer
				Electric Engineer
		1	1	Utility Administrative Assistant
1	1	(1)		Senior Secretary
9	9		9	Sub-total
Electric Meters (Fund 54) (54140)				
1	1		1	Electric Meter Supervisor
1	1		1	AMI Support Technician
3	3		3	Combination of:
				Electric Meter Technician I
				Electric Meter Technician II
				Electric Meter Technician III
5	5		5	Sub-total
Electric Substations (Fund 54) (54130)				
1	1		1	Electric Substation Supervisor
1	1		1	Utility Operations Supervisor
11	11		11	Combination of:
				Utility Operator
				Electric Substation Technician
13	13		13	Sub-total
Telecommunications (Fund 55) (55110)				
1	1		1	Division Director of Telecommunications
1	1		1	Broadband Network Engineering Technician
2	2		2	Sub-total
135	134	(1)	133	TOTAL UTILITIES DEPARTMENT

CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS

FY 2025	FY 2026	Changes	FY 2027	POSITION TITLE
1,090	1,100	7	1,107	TOTAL CITY FULL-TIME POSITIONS
				CONSTITUTIONAL OFFICES (partially funded by City)
13	13		13	Commissioner of the Revenue (01120)
5	5		5	City Treasurer (01125)
16	16		16	Clerk of Circuit Court (01156)
87	87		87	Sheriff's Office (2 funded by DPCS) (01140)
23	23		23	Commonwealth Attorney (3 grant funded) (01130, 01131)
144	144		144	TOTAL CONSTITUTIONAL OFFICES
1,234	1,244	7	1,251	GRAND TOTAL
FULL-TIME POSITIONS BY FUND				
741	749	11	760	General Fund (<i>Constitutional Offices not included, see below</i>)
81	84	1	85	VDOT Fund
4	4		4	Central Services
22	22		22	Motorized Equipment
42	41		41	Transportation Fund
32	32	(1)	31	Sanitation Fund
13	13		13	Cemetery Fund
11	11		11	Wastewater (Sewer) Fund
16	16		16	Water Fund
44	44		44	Gas Fund
73	72	(1)	71	Electric Fund
2	2		2	Telecommunications Fund
1,081	1,090	10	1,100	Sub-total
9	10	(3)	7	CDBG Fund
144	144		144	Constitutional Offices
1,234	1,244	7	1,251	GRAND TOTAL

